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## **COMMUNITY PLANNING**

**Goal:** Expand the role of the GRHC in community planning, particularly planning related to affordable-housing opportunities.

**Objectives:**

- Conduct an organizational assessment, including an analysis of staffing needs, skill sets and training gaps, to ensure that staff function at a level that enables the Housing Commission to meet statutory and regulatory requirements.
- Continue to assume a leadership role in comprehensive community planning related to affordable-housing programs and services, working with the City of Grand Rapids and other local officials to meet not only current but emerging housing needs.
- Work with the Grand Rapids Area Housing Continuum of Care, Network 180 and Touchstone Innovaré to continue “Home at Last,” a program that provides affordable housing and supportive services to chronically homeless individuals. Implement the 3rd phase of the program for a total of 53 units.
- Continue to seek and develop new avenues for providing affordable housing opportunities to our community’s growing senior population, in particular programs and services that enhance senior citizens’ ability to live independently and maintain quality of life.
- Support the “Great Neighborhoods” component of the City’s five-year Neighborhood Investment Plan (2005-2010) by exploring the establishment of a housing trust fund to develop mixed-use, mixed-income housing facilities. Continue to support any new neighborhood investment initiatives identified in the City’s 2011-2016 Consolidated Plan.
- Serve the housing and supportive needs of child and adult victims of domestic violence, dating violence, sexual assault or stalking by continuing to offer services to homeless women and their children through Hope Community Transitional Housing Program.

## **FISCAL RESPONSIBILITY**

**Goal:** Ensure full compliance with all applicable standards and regulations, including government generally accepted accounting practices.

**Objectives:**

- Continue to maintain an asset-management and project-based accounting system.
- Adhere to and implement all Governmental Accounting Standards Board (GASB) statements and bulletins.

**Goal:** Manage GRHC programs and developments in an effective and efficient manner to achieve a score of at least 16 (out of 20 possible points) on the annual Public Housing Assessment System evaluation of key financial indicators.

**Objectives:**

- Achieve and sustain a quick ratio higher than 1.5 for all programs and developments.
- Achieve and maintain a months expendable net assets of higher than 1.5 for all programs and developments.

**Goal:** Address a community need cited in the Grand Rapids Consolidated Plan by making affordable housing opportunities more available to low-income and very low-income families.

**Objectives:**

- Apply for up to 500 additional rental vouchers if these become available through the Housing Choice Voucher Program or alternative voucher program.
- Build or acquire 50 units for conversion to Section 8 Homeownership units by June 30, 2014.
- Develop a Section 32 Homeownership Program.
- Use RHF funding to complete two homeownership units that will be made available to low-income families through the Section 32 Homeownership Program.
- Leverage private or public funds to create additional housing opportunities for very low-income or low-income families, including constructing one new affordable-housing development for those who have special needs.
- Apply for HOPE VI and LIHTC funding to revitalize Creston Plaza housing development.
- Participate in City of Grand Rapids, Kent County and State of Michigan programs designed to revitalize foreclosed and abandoned properties. Acquire ten marketable properties for use by the GRHC in our affordable rental and home ownership programs.

## **MARKETING & PUBLIC RELATIONS**

**Goal:** Enhance the public image and marketability of the GRHC’s housing units.

**Objectives:**

- Through staff training, regular facility/service evaluation and the development and implementation of resident services programs, achieve a level of customer satisfaction that earns the GRHC a “high performer” designation under U.S. Department of HUD performance criteria.
- Maintain proper curb appeal for all developments by improving landscaping, maintaining the grounds and maintaining properties litter free.
- Remove all graffiti within 24 hours of discovering it.
- Partner with the City police department, neighborhood associations, residents and community groups to ensure that all GRHC housing developments offer a safe and secure environment.
- Develop/regularly update client-friendly, client-driven brochures, fact sheets and other materials needed to effectively market the GRHC’s housing developments.
- Continue to periodically conduct client and community partner surveys to assess the effectiveness of marketing efforts.
- Explore the feasibility of developing an e-newsletter that would keep senior service providers updated re GRHC senior/disabled housing sites and unit availability.

**Goal:** Increase public awareness and understanding of GRHC programs and services.

**Objectives:**

- Continue to analyze the situation within the Greater Grand Rapids affordable-housing marketplace and incorporate strategies and tactics designed to:
  - a. Maximize usage of GRHC programs and services
  - b. Position the GRHC to compete effectively for available services and resources.
- Continue to market and promote the GRHC and its programs and services by developing and producing such publications as an annual report, quarterly newsletters and program/service brochures. Maintain a consistent graphic look and cohesive message to project a distinctive and positive image across sites and programs.

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- Develop and periodically update a PowerPoint or similar presentation that offers a general introduction to GRHC programs and services. Repurpose this presentation to make it available via the GRHC web site.
- Foster public awareness and enhance access to programs and services by continuing to develop and promote the GRHC web site.
- Continue to expand community partnerships to maximize delivery of services and programs.
- Work with relevant community groups to enhance the GRHC's role in community planning and to improve access to programs and services among minority and non-English-speaking residents.
- Keep the public apprised of newsworthy GRHC events, programs and services through the timely distribution of news releases to local media.
- Continue to administer and promote the Jean McKee Resident Scholarship Program.

#### **SECTION 8 TENANT-BASED PROGRAM**

**Goal:** Manage the tenant-based program in an efficient and effective manner, qualifying as a "high performer" under SEMAP.

**Objectives:**

- Maintain a U.S. Department of HUD Section 8 Management Assessment Program score of 90% or above.
- Maintain a voucher utilization rate of between 98% and 100%.
- Perform annual certification and inspection of 100% of Section 8 participants.
- Perform initial inspections within 14 days of request for lease approval.

**Goal:** Expand the range and quality of housing choices available to participants in the tenant-based assistance program.

**Objectives:**

- Increase Section 8 Homeownership Program participation to achieve 12 new homeowners each year.
- Expand the FSS program beyond the current 271 participants to support the self-sufficiency goals of 55 additional low-income families.
- In collaboration with HUD and other local housing agencies, continue to conduct outreach to landlords to encourage their participation in the Section 8 program.
- Continue to implement training regarding lead-based paint regulations, safe work practices and abatement testing.
- Continue to link voucher program participants with assistance available through GRHC Resident Services and other supportive services.
- Continue to meet the housing and supportive needs of child and adult victims of domestic violence, dating violence, sexual assault or stalking.

#### **MAINTENANCE**

**Goal:** Maintain the Housing Commission real estate in good condition.

**Objectives:**

- Use an \$854,000 Capital Fund Program grant awarded through the 2009 American Recovery & Reinvestment Act to complete improvements at Adams Park Apartments, including interior and exterior repairs and upgrades.
- Complete \$2 million in renovations to public housing developments under the Capital Fund Financing Program.
- Complete improvements under the Capital Fund Five-Year Plan, obligating and expending all Capital Fund Grants within the deadlines prescribed by HUD.
- Conduct an annual evaluation of all units to ensure continuing compliance with HUD Uniform Physical Condition Standards and the City of Grand Rapids housing code.
- Conduct physical needs assessments of Mount Mercy I, Leonard Terrace and Hope Community and develop a capital plan to make needed improvements.
- Maintain curb appeal of all housing developments through effective landscaping and grounds maintenance.

**Goal:** Deliver timely and high-quality maintenance service to the residents of the GRHC.

**Objectives:**

- Continue to implement a preventive maintenance program.
- Respond to emergency work orders in less than 24 hours.
- Maintain an average response time of seven days when addressing routine work orders.
- Improve communication with residents regarding maintenance and construction activities.
- Improve maintenance staff skills through cross-training, seminars and vendor instruction.

#### **SAFETY & SECURITY**

**Goal:** Ensure that GRHC housing developments provide a safe and secure environment.

**Objectives:**

- Support local law enforcement activities that enhance the City's ability to keep GRHC developments and the surrounding neighborhoods safe and secure.
- Collaborate with the City's Recreation Department to serve young housing development residents and neighborhood youth through the Recreation Reaps Rewards Program.
- Support community policing through the GRHC's family site Community Centers.
- Continue aggressive screening procedures to reduce evictions due to violations of criminal laws.
- Continue to use Network 180 grant funds to provide on-site security guards at Adams Park Apartments. Seek alternate funding so that the GRHC can continue security services once this non-renewable grant is expended.

<p>5.2 cont.</p>	<p><b><u>SUPPORTIVE SERVICES</u></b></p> <p><b>Goal:</b> Improve GRHC housing residents' access to services that support economic opportunity and quality of life.</p> <p><b>Objectives:</b></p> <ul style="list-style-type: none"> <li>• Apply for funding for FSS coordinators to continue implementation of the Family Self-Sufficiency Program. Continue to implement on-site self-sufficiency programs at Campau Commons and Creston Plaza family housing developments.</li> <li>• Continue to provide case management and other supportive services to increase self-sufficiency for families, empower the disabled to live independently and enable the elderly to age in place.</li> <li>• Seek alternate funding for Resident Services Specialists to assist the Network 180 clients at Adams Park Apartments.</li> <li>• Leverage community partnerships to gain social work interns and supportive community volunteers, and to maximize the accessibility and effectiveness of community resources available to participants in GRHC programs.</li> <li>• Foster strong community partnerships by instituting a program to publicly recognize outstanding partner contributions to GRHC programs and services.</li> <li>• Support the Resident Advisory Board to ensure commission-wide representation.</li> </ul> <p><b><u>EQUAL OPPORTUNITY</u></b></p> <p><b>Goal:</b> Operate the GRHC in full compliance with Equal Opportunity laws and regulations, and affirmatively further fair housing.</p> <p><b>Objective:</b></p> <ul style="list-style-type: none"> <li>• Implement the Equal Opportunity Policy to ensure that the GRHC continues to utilize the services of highly qualified minority- and women-owned businesses.</li> <li>• Implement policies and programs in a manner that affirmatively furthers fair housing. Strive to maximize ethnic, racial and economic diversity within public housing developments.</li> <li>• Support the GRHC's Deconcentration Policy by encouraging recipients of tenant-based vouchers to seek housing opportunities beyond census areas that have high concentrations of low-income persons and minorities.</li> <li>• Continue staff participation in annual fair housing activities sponsored by the City's EEO Department and the Fair Housing Center.</li> </ul>
<p>6.0</p>	<p><b>PHA Plan Update</b></p> <p>(a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission:</p> <ol style="list-style-type: none"> <li>1. Financial Resources</li> <li>2. Rent Determination</li> <li>3. Operations and Management</li> <li>4. Safety and Crime Prevention</li> <li>5. Fiscal Year Audit</li> </ol> <p>(b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions.</p> <ol style="list-style-type: none"> <li>1. GRHC Administrative Office, 1420 Fuller Ave. SE, Grand Rapids, MI</li> <li>2. GRHC web site: <a href="http://www.grhousing.org">www.grhousing.org</a></li> <li>3. GRHC asset management project offices:        Adams Park Apartments, 1440 Fuller Ave. SE, Grand Rapids, MI        Campau Commons Apartments, 143 Antoine SW, Grand Rapids, MI        Creston Plaza Apartments, 1014 Clancy St. NE, Grand Rapids, MI        Hope Community, 1024 Ionia SW, Grand Rapids, MI        Leonard Terrace Apartments, 1315 Leonard St. NE, Grand Rapids, MI        Mount Mercy Apartments, 1425 Bridge St. NW, Grand Rapids, MI        Ransom Tower Apartments, 50 Ransom Ave. NE, Grand Rapids, MI        Sheldon Apartments, 1010 Sheldon SE, Grand Rapids, MI</li> </ol>
<p>7.0</p>	<p><b>Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers.</b> <i>Include statements related to these programs as applicable.</i></p> <p><b>HOPE VI:</b> The GRHC will apply for HOPE VI funds, if available, and will engage in mixed-finance development activities that will enable us to:</p> <ol style="list-style-type: none"> <li>1. Undertake a total redevelopment of Creston Plaza Apartments (MI073000002, 100 housing units), and</li> <li>2. Construct 48 new units of Scattered Sites public housing.</li> </ol> <p>Timetable for application submission is not possible to determine, available after publication of NOFA. Creston Plaza serves low-income families through the GRHC's Public Housing program. Scattered Sites housing would become available to low-income families through the GRHC's homeownership programs.</p> <p><b>DEMOLITION/DISPOSITION/CONVERSION OF PUBLIC HOUSING:</b> The GRHC is seeking funds to redevelop Creston Plaza Apartments (MI073000002); redevelopment would entail demolition of the existing 100-unit facility. A timetable for demolition has not been established as this project will not commence until redevelopment funding is secured.</p>

<p><b>7.0</b> cont.</p>	<p><b>HOMEOWNERSHIP PROGRAMS:</b></p> <ol style="list-style-type: none"> <li>The GRHC will continue to administer a Public Housing Section 5(h) Homeownership Program. To date, the GRHC has acquired 150 units of Scattered Sites housing (MI073000004); 126 leaseholders have exercised their option to purchase their home.</li> <li>During 2010 the GRHC plans to develop a new Section 32 Homeownership Program and hopes to make 48 new single-family homes available to low-income families through this program during the next several years. Construction of these homes depends on the availability of funding.</li> <li>The GRHC will continue to administer a Section 8 Homeownership Program. Since the program's inception in 2000, 68 GRHC clients have become homeowners.</li> </ol> <p><b>PROJECT-BASED VOUCHERS:</b> The GRHC will continue to administer 425 units through the Section 8 Project-Based Program. Locations of project-based units:  Leonard Terrace Apartments, 1315 Leonard St. NE, Grand Rapids, MI  Mount Mercy Apartments, 1425 &amp; 1511 Bridge St. NW, Grand Rapids, MI  Sheldon Apartments, 1010 Sheldon SE, Grand Rapids, MI  Emerald Creek Apartments, 3416 Haleh Circle SE, Grand Rapids, MI  Oroiquis Apartments, 406 Bridge St. NW, Grand Rapids, MI  Heron Courtyard, 1138 Heron Court NE, Grand Rapids, MI  Heron Manor, 2106 Leonard St. NE, Grand Rapids, MI</p> <p>Project-based housing supports the GRHC's PHA Plan goal of ensuring equal opportunity in housing for all Americans, including senior citizens, the disabled and extremely low-income households.</p>																																																																								
<p><b>8.0</b></p>	<p><b>Capital Improvements.</b> Please complete Parts 8.1 through 8.3, as applicable.</p>																																																																								
<p><b>8.1</b></p>	<p><b>Capital Fund Program Annual Statement/Performance and Evaluation Report.</b> As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i>, form HUD-50075.1, for each current and open CFP grant and CFFP financing.</p>																																																																								
<p><b>8.2</b></p>	<p><b>Capital Fund Program Five-Year Action Plan.</b> As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i>, form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.</p>																																																																								
<p><b>8.3</b></p>	<p><b>Capital Fund Financing Program (CFFP).</b>  <input checked="" type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.</p>																																																																								
<p><b>9.0</b></p>	<p><b>Housing Needs.</b> Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.</p> <p>The housing needs of families in the Grand Rapids jurisdiction were assessed based on information contained in the City of Grand Rapids Consolidated Housing &amp; Community Development Plan FY 2005-2010 and the Comprehensive Housing Affordability Strategy (CHAS) Databook for Michigan provided by the U.S. Department of HUD. These resources were utilized to complete the table below, "Housing Needs of Families in the Jurisdiction by Family Type."</p> <p>The ratings for the following factors shown in the table are on a 1 to 5 scale; 1 signifies "no impact" and 5 signifies "severe impact."</p> <ul style="list-style-type: none"> <li>Affordability: problems with rent burden (rent comprising greater than 30% of income) and/or severe rent burden (rent comprising greater than 50% of income)</li> <li>Supply: Ranking based on vacancy rates. Vacancy rates indicate a stable market.</li> <li>Quality: Ranking based on physical quality and age of structures. Older structures and housing code violations are heavily concentrated within the central portion of the City, where low- and moderate-income households are also concentrated.</li> <li>Accessibility: lack of units that are accessible to persons with disabilities.</li> <li>Size: Ranking based on overcrowding rates.</li> <li>Location: extent to which the supply of units available limits housing choices for families to particular locations, notably areas of poverty/minority concentration.</li> <li>Senior citizens: The City of Grand Rapids Consolidated Plan identifies permanent supportive housing as the priority for this population.</li> </ul> <table border="1" data-bbox="180 1556 1442 1860"> <thead> <tr> <th colspan="8">Housing Needs of Families in the Jurisdiction by Family Type</th> </tr> <tr> <th>Family Type</th> <th>Overall</th> <th>Affordability</th> <th>Supply</th> <th>Quality</th> <th>Accessibility</th> <th>Size</th> <th>Location</th> </tr> </thead> <tbody> <tr> <td>Income &lt;=30% of AMI</td> <td>8,077</td> <td>5</td> <td>2</td> <td>4</td> <td>1</td> <td>2</td> <td>5</td> </tr> <tr> <td>Income &lt;=30% of AMI but &lt;=50% of AMI</td> <td>5,567</td> <td>5</td> <td>2</td> <td>4</td> <td>1</td> <td>2</td> <td>5</td> </tr> <tr> <td>Income &gt;50% but &lt;80% of AMI</td> <td>6,898</td> <td>3</td> <td>2</td> <td>4</td> <td>1</td> <td>2</td> <td>5</td> </tr> <tr> <td>Senior Citizens</td> <td>4,564</td> <td>4</td> <td>2</td> <td>4</td> <td>3</td> <td>1</td> <td>2</td> </tr> <tr> <td>Households with a Disabled Member</td> <td>4,149</td> <td>5</td> <td>5</td> <td>4</td> <td>5</td> <td>1</td> <td>2</td> </tr> <tr> <td>African American</td> <td>7,288</td> <td>5</td> <td>2</td> <td>4</td> <td>1</td> <td>2</td> <td>5</td> </tr> <tr> <td>Hispanic</td> <td>3,413</td> <td>5</td> <td>2</td> <td>4</td> <td>1</td> <td>2</td> <td>5</td> </tr> </tbody> </table>	Housing Needs of Families in the Jurisdiction by Family Type								Family Type	Overall	Affordability	Supply	Quality	Accessibility	Size	Location	Income <=30% of AMI	8,077	5	2	4	1	2	5	Income <=30% of AMI but <=50% of AMI	5,567	5	2	4	1	2	5	Income >50% but <80% of AMI	6,898	3	2	4	1	2	5	Senior Citizens	4,564	4	2	4	3	1	2	Households with a Disabled Member	4,149	5	5	4	5	1	2	African American	7,288	5	2	4	1	2	5	Hispanic	3,413	5	2	4	1	2	5
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<p><b>9.1</b></p>	<p><b>Strategy for Addressing Housing Needs.</b> Provide a brief description of the PHA’s strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. <b>Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.</b></p> <p>The GRHC will employ the following strategies to address the housing needs of Grand Rapids families:</p> <ol style="list-style-type: none"> <li>1. Maximize the number of affordable units available by: employing effective maintenance and management policies to minimize the number of units off line; reducing turnover time for vacated public housing units; reducing the time needed to renovate public housing units; seeking replacement of public housing units lost to the inventory through mixed-finance development; seeking replacement of public housing units lost to the inventory through Section 8 replacement housing resources; maintaining or increasing Section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction; and participating in the City of Grand Rapids Consolidated Plan development process to ensure coordination with broader community strategies.</li> <li>2. Increase the number of affordable housing units by: applying for additional Section 8 units should they become available; leveraging affordable housing resources in the community through the creation of mixed-financed housing; and pursuing housing resources other than public housing or Section 8 tenant-based assistance.</li> <li>3. Target available assistance to families at or below 30% of AMI by adopting rent policies that support and encourage work.</li> <li>4. Target available assistance to families at or below 50% of AMI by employing admissions preferences aimed at families that are working and by adopting rent policies that support and encourage work.</li> <li>5. Target available assistance to the elderly by continuing to develop resident services for the elderly and by outreach to community partners that serve the low-income elderly.</li> <li>6. Target available assistance to the disabled by: applying for special-purpose vouchers targeted to families with disabilities, should vouchers become available; affirmatively marketing to local nonprofit agencies that assist families with disabilities; and developing resident services for the disabled.</li> <li>7. Conduct activities to affirmatively further fair housing by: counseling Section 8 tenants re the location of units outside of areas of poverty or minority concentration and helping them locate to those units; and marketing the Section 8 program to property owners outside of areas of poverty/minority concentrations.</li> </ol>
<p><b>10.0</b></p>	<p><b>Additional Information.</b> Describe the following, as well as any additional information HUD has requested.</p> <p>(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA’s progress in meeting the mission and goals described in the 5-Year Plan.</p> <p>The Grand Rapids Housing Commission continues to make significant progress toward accomplishing its stated mission of providing housing assistance and affordable housing opportunities to lower income families, disabled and senior citizens in a manner that is fiscally sound and in a way that supports families, neighborhoods and economic self-sufficiency.</p> <p>Some of the most significant accomplishments of the past year include:</p> <ul style="list-style-type: none"> <li>• Completion of a Community Center at Campau Commons (MI073000005).</li> <li>• The expansion of a Family Self-Sufficiency Program initiative designed to attract new program participants and to link current participants with community resources.</li> <li>• A partnership with Network 180 that is bringing new case management and security services to the disabled and senior residents of Adams Park Apartments (MI073000001).</li> <li>• Acquisition of the funding required to complete major renovations to Adams Park Apartments (MI073000001).</li> <li>• The expansion of a rental subsidy program targeted to our community’s hardest-to-house population, the chronically homeless.</li> <li>• Commencement of the planning process that is the first step toward the total redevelopment of Creston Plaza Apartments, a 100-unit Public Housing development that serves low-income families.</li> </ul> <p>(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA’s definition of “significant amendment” and “substantial deviation/modification”</p> <p>The GRHC defines “substantial deviation” as a change to its mission and/or additions to and deletions of the goals outlined in the Five-Year Plan. The addition or deletion of objectives to meet existing goals would not be considered a substantial deviation unless it relates to demolition or disposition, designation or conversion activities.</p> <p>The Grand Rapids Housing Commission defines “significant amendment or modification” to the Annual Plan as any change with regard to demolition or disposition designation, or conversion activities.</p> <p>Other information:</p> <p>Description of activities, services, programs provided to help child or adult victims of domestic violence, dating violence, sexual assault or stalking, and/or to prevent domestic violence, dating violence, sexual assault and stalking.</p> <ol style="list-style-type: none"> <li>1. The GRHC operates Hope Community Transitional Housing Program, which includes housing facilities and supportive services for homeless women with children, including adult and child victims of domestic violence, dating violence, sexual assault and stalking.</li> <li>2. The GRHC works to prevent domestic violence, dating violence, sexual assault and stalking at its housing developments through environmental design (security lighting, security cameras, limiting access points), by providing recreational and educational programs for at-risk youth and families, through the cooperation of community-oriented teams that include residents and nonprofit service providers, and by facilitating on-site “community policing” activities of the Grand Rapids Police Department.</li> <li>3. The GRHC’s Section 8 Administrative Plan (Chapter 2) gives a preference to victims of domestic violence in cases where households on the Section 8 waiting list are split and a determination must be made re which household member will retain a placement on the waiting list.</li> <li>4. The GRHC’s Section 8 Administrative Plan (Chapter 15) assists child or adult victims of domestic violence, dating violence, sexual assault or stalking by specifically prohibiting termination of assistance to victims or threatened victims when a family member engages in violent or stalking activity that would normally lead to termination of assistance.</li> <li>5. GRHC staff work with community partner organizations such as the Grand Rapids Police Department, The Salvation Army-Booth Family Services and YWCA Domestic Violence Services to link tenants who are victims of violence or stalking with appropriate information and services.</li> </ol>

<p><b>11.0</b></p>	<p><b>Required Submission for HUD Field Office Review.</b> In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. <b>Note:</b> Faxed copies of these documents will not be accepted by the Field Office.</p> <ul style="list-style-type: none"> <li>(a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights) ATTACHMENT A</li> <li>(b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only) ATTACHMENT B</li> <li>(c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only) ATTACHMENT C</li> <li>(d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only) ATTACHMENT D</li> <li>(e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only) ATTACHMENT D1</li> <li>(f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations. ATTACHMENT E</li> <li>(g) Challenged Elements ATTACHMENT F</li> <li>(h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only) ATTACHMENT G</li> <li>(i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only) ATTACHMENT H</li> </ul>
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