MINUTES JUNE 16, 2015

GRAND RAPIDS HOUSING COMMISSION

The regular meeting of the Grand Rapids Housing Commission was held on June 16, 2015 in the conference room of the administrative building at 1420 Fuller SE, Grand Rapids, Michigan. The President called the meeting to order at 7:05 p.m.

Roll Call: Present: Bunn, Butler, Cooper, Miles

Absent: Zylstra

The President declared a quorum present.

Also attending the meeting: Hattie Tinney, Deputy Executive Director, Linda Bigelow, Director of Asset Management/Financial Mgr. and Judy Groce, Director of Leased Housing/Personnel & Benefits Manager.

MINUTES:

15-22 Commissioner Cooper, supported by Commissioner Bunn, moved to approve the Minutes of the regular meeting of May 19, 2015.

Ayes: Bunn, Butler, Cooper, Miles

Nays: None

The President declared the motion carried.

RESOLUTIONS & MOTIONS:

1. The Director presented the Commission with a copy of the resolution approving the financial statements for period ending May 31, 2015.

15-23 The following resolution was introduced read in full and considered:

RESOLUTION APPROVING OPERATING STATEMENT OF INCOME AND EXPENDITURES
WHEREAS, the Operating Statements of Income and Expenditures for the period ended May 31, 2015 has been prepared for and submitted to the Grand Rapids Housing Commission; and

WHEREAS, the Housing Commission has reviewed the Statements; and

WHEREAS, the Housing Commission, in its review, has determined that the expenditures are necessary in the efficient and economical operation of the Housing Commission for the purpose of serving low income families.

NOW, THEREFORE, BE IT RESOLVED that the Operating Statement of Income and Expenditures for the period ended May 31, 2015 are in all respects approved.

Commissioner Cooper, supported by Commissioner Miles, moved adoption of the foregoing resolution.

Ayes: Bunn, Butler, Cooper, Miles

Nays: None

The President declared the motion carried.

2. The Director presented the Commission with a copy of the resolution approving the revisions to the Operating Budget for Fiscal Year 2015.

The following resolution was introduced, read in full and considered:

RESOLUTION APPROVING
REVISED OPERATING BUDGET
FOR FISCAL YEAR 2015

WHEREAS, an operating budget for the fiscal year ending June 30, 2015 has been previously approved by the Grand Rapids Housing Commission; and

WHEREAS, the Housing Commission, in its review, has determined that revisions to the operating budget are necessary for the efficient and economical operation of the programs.
NOW, THEREFORE, BE IT RESOLVED that the proposed revised budget for the fiscal year ending June 30, 2015 is in all respects approved.

Commissioner Bunn, supported by Commissioner Cooper, moved adoption of the foregoing resolution.

Ayes:  Bunn, Butler, Cooper, Miles

Nays:  None

The President declared the motion carried.

3. The Director presented the Commission with a copy of the revisions to the 2013 Capital Fund highlighting on the $84,967 ear marked for Resident Services Coordinator which is now an ineligible expense. The funds are being transferred under RAD activities to be used for rehab purposes otherwise funds would be recaptured.

15-25 The following resolution was introduced, read in full and considered:

RESOLUTION APPROVING
CAPITAL FUND PROGRAM BUDGET REVISION NO. 2
FOR FISCAL YEAR 2013

WHEREAS, a Capital Fund Program budget for the 2013 fiscal year has been previously approved by the Grand Rapids Housing Commission; and,

WHEREAS, the Housing Commission, in its review, has determined that revisions to the 2013 Capital Fund Program budget are necessary for the efficient and economical operation of the programs.

NOW, THEREFORE, BE IT RESOLVED that the proposed 2013 Capital Fund Program budget revision, as of June 16, 2015 is in all respects approved.

Commissioner Bunn, supported by Commissioner Cooper, moved adoption of the foregoing resolution.
Ayes: Bunn, Butler, Cooper, Miles
Nays: None
The President declared the motion carried.

4. The Director presented the Commission with a copy of the resolution approving the revisions to the 2014 Capital Fund Program budget.

15-26 The following resolution was introduced, read in full and considered:

RESOLUTION APPROVING CAPITAL FUND PROGRAM BUDGET REVISION NO. 2 FOR FISCAL YEAR 2014

WHEREAS, a Capital Fund Program budget for the 2014 fiscal year has been previously approved by the Grand Rapids Housing Commission; and,

WHEREAS, the Housing Commission, in its review, has determined that revisions to the 2014 Capital Fund Program budget are necessary for the efficient and economical operation of the programs.

NOW, THEREFORE, BE IT RESOLVED that the proposed 2014 Capital Fund Program budget revision, as of June 16, 2015 is in all respects approved.

Commissioner Bunn, supported by Commissioner Cooper, moved adoption of the foregoing resolution.

Ayes: Bunn, Butler, Cooper, Miles
Nays: None
The President declared the motion carried.

5. The Director presented the Commission with a copy of the resolution adopting the revised Classification and Compensation Study. The Executive Director recommended that the Commission adopt the reclassification, position description revisions and revisions to the wage
and salary schedule and adopt the table presented by the Nelrod Company recommendations.

The Director informed the Commission that the new classifications will require staff to apply for these positions. Discussion regarding staff that are being negatively impacted by this study and to make sure that no employee’s wages will be reduced due to the adoption of this resolution.

15-27 The following resolution was introduced, read in full and considered:

RESOLUTION ADOPTING REVISED CLASSIFICATION AND COMPENSATION STUDY

WHEREAS, a Classification and Compensation Study was undertaken in order to evaluate job descriptions and related compensation, and

WHEREAS, it is the desire of the Housing Commission to more accurately reflect the responsibilities and duties of the job descriptions and align compensation with the area job market.

BE IT RESOLVED, that the classification and job description revisions are hereby approved, and

BE IT RESOLVED, that a revision to the Annual Wage and Salary Schedule reflecting the recommendations of the Nelrod Company is hereby approved, and

BE IT FURTHER RESOLVED, that the Housing Commission will adjust all employees pay rates and place them on the Annual Wage and Salary Schedule that will coincide with the recommendation made by the Nelrod Company.

Commissioner Cooper, supported by Commissioner Bunn, moved adoption of the foregoing

Ayes: Bunn, Butler, Cooper, Miles

Nays: None

The President declared the motion carried.
6. The Director presented the Commission with a copy of the resolution approving the Operating Budget for Fiscal Year 2016.

15-28 The following resolution was introduced, read in full and considered:

RESOLUTION APPROVING OPERATING BUDGET FOR FISCAL YEAR 2016

WHEREAS, an operating budget for the fiscal year ending June 30, 2016 has been prepared for and reviewed by the Grand Rapids Housing Commission; and

WHEREAS, the Housing Commission, in its review, has determined that the proposed expenditures are necessary for the efficient and economical operation of the programs.

NOW, THEREFORE, BE IT RESOLVED that the proposed operating budget for the fiscal year ending June 30, 2016 is in all respects approved.

Commissioner Cooper, supported by Commissioner Miles, moved adoption of the foregoing resolution.

Ayes: Bunn, Butler, Cooper, Miles

Nays: None

The President declared the motion carried.

15-29 The Following resolution was introduced, read in full and considered:

RESOLUTION AND CERTIFICATION APPROVING THE OPERATING BUDGET FOR THE PUBLIC HOUSING PROGRAM FOR FISCAL YEAR 2016

BE IT RESOLVED as follows:

1. The Operating Budget has been reviewed and approved by the Board of Housing Commissioners and the proposed expenditures are necessary in the efficient and economical operations of the Authority’s low-rent housing program; and
2. That the financial plan is reasonable in that:
   a. It indicates a source of funding adequate to cover all proposed expenditures; and
   b. It does not provide for use of Federal funding in excess of that payable under Performance Funding System Handbook 7475.13, Appendix 1; and

3. That all proposed charges and expenditures will be consistent with provisions of law and Annual Contributions Contract.

4. It is further resolved that the Board of Housing Commissioners certifies that:
   a. Tenant Certifications were performed in compliance with 24 CFR 913.109.
   b. Reexamination of Family Income Composition have been completed in compliance with 24 CFR 960.209.

5. As a recurring compliance procedure, as stated in HUD Handbook 7460.2 dated November 1980, paragraph 24B, a list of all Housing Manager and Assisted Housing Manager positions as reflected in the proposed budget using the same format prescribed in paragraph 24a of the aforementioned Handbook, is attached.

6. The Grand Rapids Housing Commission certifies that no PHA employee reflected on the HUD Form 52566 submitted with this Operating Budget, is serving in a variety of Positions which will exceed a 100% allocation of his/her time.

Commissioner Cooper, supported by Commissioner Miles, moved adoption of the foregoing resolution.

   Ayes: Bunn, Butler, Cooper, Miles
   Nays: None

The President declared the motion carried.

7. The Director presented the Commission with a copy of the resolution approving the submission of a Rental Assistance Demonstration (RAD) application for 22 scattered site units.

15-30 The following resolution was introduced, read in full and considered:
RESOLUTION GRANTING AUTHORITY TO PREPARE AND SUBMIT
RENTAL ASSISTANCE DEMONSTRATION APPLICATION
FOR 22 SCATTERED SITES UNITS

WHEREAS, the U.S. Department of Housing and Urban Development on September 24, 2012 began accepting competitive applications for its Rental Assistance Demonstration (RAD) program which provides for the conversion of public housing developments to long-term Section 8 rental assistance; and,

WHEREAS, the Grand Rapids Housing Commission is desirous of converting twenty-two (22) for twenty-two (22) Scattered Sites units in AMP MI073000004 from the Section 9 program subsidy to Section 8 Project Based Voucher program subsidy under the RAD program; and,

WHEREAS, the RAD program application requires the securing of letter(s) of intent to provide funding commitment(s), if necessary, and the approval and signature of the Housing Commission Board.

NOW, THEREFORE BE IT RESOLVED that the Housing Commission authorizes the submission of a Rental Assistance Demonstration (RAD) program application for twenty-two (22) Scattered Sites units in AMP MI073000004; and,

BE IT FURTHER RESOLVED, that Carlos A. Sanchez, Executive Director is hereby authorized and empowered to undertake all financial and legal actions necessary to fulfill the Rental Assistance Demonstration program application requirements, provided that said actions are reviewed and approved by Rhoades McKee, legal counsel, prior to entering into said required agreements; and,
BE IT FURTHER RESOLVED, that the Board President, Bobbie Butler, is hereby authorized to approve and sign the Rental Assistance Demonstration program application in accordance with the application requirements.

Commissioner Bunn, supported by Commissioner Cooper, moved adoption of the foregoing resolution.

Ayes: Bunn, Butler, Cooper, Miles

Nays: None

The President declared the motion carried.

8. The Director presented the Commission with a copy of the resolution approving the revisions to the Deceased Tenant Policy.

15-31 The following resolution was introduced, read in full and considered:

RESOLUTION APPROVING DECEASED TENANT POLICY

WHEREAS, the State of Michigan has adopted a law regarding the process by which a landlord can take possession of a rental unit after a sole tenant has died; and

WHEREAS, the Housing Commission has reviewed the law and developed a proposed policy to comply with the state law,

NOW, THEREFORE, BE IT RESOLVED, that the deceased tenant policy is in all respects approved.

Commissioner Bunn, supported by Commissioner Cooper, moved adoption of the foregoing resolution.

Ayes: Bunn, Butler, Cooper, Miles

Nays: None

The President declared the motion carried.
9. The Director presented the Commission with a copy of the resolution approving the write-off of uncollectable accounts.

15-32 The following resolution was introduced, read in full and considered:

RESOLUTION AUTHORIZING COLLECTION LOSSES

WHEREAS, certain former tenants no longer occupying a dwelling unit under the jurisdiction of the Grand Rapids Housing Commission have past due accounts; and

WHEREAS, all reasonable means of collection of the past due accounts have been exhausted.

NOW, THEREFORE, BE IT RESOLVED that the Executive Director is hereby authorized to remove the past due accounts from the accounts receivable ledger and charge them to collection losses as follows:

<table>
<thead>
<tr>
<th>Project Name</th>
<th>First Name</th>
<th>Last Name</th>
<th>Move Out</th>
<th>Owed</th>
<th>Note</th>
</tr>
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<tr>
<td>Leonard Terrace</td>
<td>Larry</td>
<td>Johnson*</td>
<td>4/22/2015</td>
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</tr>
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<td>Leonard Terrace</td>
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<td>Geers*</td>
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<td></td>
</tr>
<tr>
<td>Leonard Terrace</td>
<td>Jimmie</td>
<td>Kilgore*</td>
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<td>Stauffer*</td>
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</tr>
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<td>Murphy*</td>
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<td>Roger</td>
<td>Neal*</td>
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</tr>
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<td>Howell*</td>
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<td>Walker*</td>
<td>6/6/2014</td>
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<td>David</td>
<td>Kowal</td>
<td>12/31/2014</td>
<td>$299.00</td>
<td></td>
</tr>
<tr>
<td>Adams Park</td>
<td>Christopher</td>
<td>Hart</td>
<td>8/20/2014</td>
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</tr>
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<td>Adams Park</td>
<td>John</td>
<td>Moore</td>
<td>10/17/2014</td>
<td>$80.50</td>
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<tr>
<td>Adams Park</td>
<td>Martin</td>
<td>Kinchen</td>
<td>8/8/2014</td>
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<td>Brian</td>
<td>Oudemolen</td>
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<td>Adams Park</td>
<td>Amanda</td>
<td>Vance</td>
<td>8/30/2013</td>
<td>$373.48</td>
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<tr>
<td>Adams Park</td>
<td>Marcus</td>
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<td>9/2/2014</td>
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<tr>
<td>Adams Park</td>
<td>Michelle</td>
<td>Randall</td>
<td>9/2/2014</td>
<td>$4,770.00</td>
<td>$5,000 charge for fire caused by tenant</td>
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<td>Michelle</td>
<td>Randall</td>
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<td>Jimmy</td>
<td>Yarbrough</td>
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<td>Aiello</td>
<td>5/7/2015</td>
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<td>Stephanie</td>
<td>Schihl</td>
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<td>Dontay</td>
<td>Wilson</td>
<td>7/25/2014</td>
<td>$598.26</td>
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<td>Adams Park</td>
<td>Gregory</td>
<td>Chatman</td>
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<td>Dorchy</td>
<td>9/2/2014</td>
<td>$152.00</td>
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<tr>
<td>Community</td>
<td>Name</td>
<td>Suffix</td>
<td>Date</td>
<td>Amount</td>
<td>Details</td>
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<td>Campau Commons</td>
<td>Dominique Hill</td>
<td></td>
<td>3/9/2015</td>
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<td>1/26/2015</td>
<td>$39.98</td>
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<td>Shalisa Moore*</td>
<td></td>
<td>6/13/2014</td>
<td>$18.00</td>
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<td>Hope Community</td>
<td>Lisa Lowery*</td>
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<td>11/3/2014</td>
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<td>Shania Payne*</td>
<td></td>
<td>6/4/2015</td>
<td>$454.00</td>
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<td>Cierra Ford*</td>
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<td>2/24/2015</td>
<td>$543.18</td>
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<td>Hope Community</td>
<td>Courtney Schwab*</td>
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<td>$692.79</td>
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<td>Jalina Robinson*</td>
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<td>11/24/2014</td>
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<td>Yadira Serrano*</td>
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<td>Sumer Guiton*</td>
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<td>12/4/2014</td>
<td>$694.01</td>
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<td>Ebony Rapier*</td>
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<td>8/11/2014</td>
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<td>Jacqueline Hernande*</td>
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<td>Brandyn Straight*</td>
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<td>5/4/2015</td>
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<td>Shauntavia Hunter*</td>
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<td>10/27/2014</td>
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<tr>
<td>Mt. Mercy I</td>
<td>Richard Breckenridge*</td>
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<td>11/3/2014</td>
<td>$54.89</td>
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<tr>
<td>Mt. Mercy I</td>
<td>Dorothy Brown*</td>
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<td>11/18/2014</td>
<td>$1,332.53</td>
<td>Unpaid rent for 3 months plus court costs</td>
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<td>Mary Ann Bucek*</td>
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<td>Larry Williams*</td>
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<td>1/14/2015</td>
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<td>Mt. Mercy II</td>
<td>Betty Wright*</td>
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<td>3/31/2015</td>
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<td>Julie Havens</td>
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<td>5/26/2015</td>
<td>$558.75</td>
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<td>Darlene Martineau</td>
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<td>11/12/2014</td>
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<td>John Callahan</td>
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<td>Ransom Tower</td>
<td>George Bradford</td>
<td></td>
<td>3/9/2015</td>
<td>$127.00</td>
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<td>Ransom Tower</td>
<td>Patricia Evans</td>
<td></td>
<td>8/31/2014</td>
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<td>2/8/2015</td>
<td>$48.00</td>
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<td>Ransom Tower</td>
<td>Barbara Shepherd</td>
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<td>1/29/2015</td>
<td>$198.65</td>
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<td>Roxlynn Vincent</td>
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<td>5/19/2015</td>
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<td>1/30/2015</td>
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<td>Ransom Tower</td>
<td>Clifford Hayes</td>
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<td>1/15/2015</td>
<td>$522.14</td>
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<td>Scattered Sites</td>
<td>Karen Jones</td>
<td></td>
<td>3/9/2015</td>
<td>$802.39</td>
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</tr>
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<td>Scattered Sites</td>
<td>Noemi Ayala</td>
<td></td>
<td>10/28/2014</td>
<td>$107.00</td>
<td></td>
</tr>
</tbody>
</table>

Commissioner Miles, supported by Commissioner Cooper, moved adoption of the foregoing resolution.

Ayes: Bunn, Butler, Cooper, Miles

Nays: None

The President declared the motion carried.
10. The Director presented the Commission with a copy of the resolution approving the Lease Agreement for Creston Plaza Apartments.

15-33 The following resolution was introduced, read in full and considered:

RESOLUTION ADOPTING LEASE AGREEMENT
CRESTON PLAZA APARTMENTS

WHEREAS, the Housing Commission has lease agreements in place at its various housing developments; and

WHEREAS, the Housing Commission desires to revised the lease agreement for the Creston Plaza Apartments.

NOW, THEREFORE, BE IT RESOLVED that the Housing Commission adopt the attached Creston Plaza Apartments Lease Agreement.

Commissioner Cooper, supported by Commissioner Bunn, moved adoption of the foregoing resolution.

Ayes: Bunn, Butler, Cooper, Miles

Nays: None

The President declared the motion carried.

11. The Director presented the Commission with a copy of the resolution approving the revisions to the Operating Standards for Creston Plaza Apartments.

15-34 The following resolution was introduced, read in full and considered:

RESOLUTION ADOPTING THE
OPERATING STANDARD REVISIONS
CRESTON PLAZA APARTMENTS

WHEREAS, the Housing Commission has identified the necessity for revisions of the Operating Standards at Creston Plaza Apartments to provide for site-specific management.
NOW, THEREFORE, BE IT RESOLVED that the Housing Commission adopt the
attached Operating Standard revisions for the management of Creston Plaza Apartments.

Commissioner Bunn, supported by Commissioner Cooper, moved adoption of the
foregoing resolution.

Ayes: Bunn, Butler, Cooper, Miles

Nays: None

The President declared the motion carried.

12. The Director presented the Commission with a copy of the resolution approving
the revisions to the Admissions and Continued Occupancy Policy for Creston Plaza Apartments.

15-35 The following resolution was introduced, read in full and considered:

RESOLUTION ADOPTING

REVISIONS TO ADMISSIONS AND CONTINUED OCCUPANCY POLICIES

FOR CRESTON PLAZA APARTMENTS

WHEREAS, the Housing Commission, has identified the necessity for changes in its
Admissions and Continue Occupancy Policies for Creston Plaza Apartments; and

WHEREAS, these revisions meet the requirements as defined by the U.S. Department of
Housing and Urban Development and the needs of the daily operations related to Creston Plaza
Apartments; and

NOW, THEREFORE, BE IT RESOLVED that the Housing Commission adopt the
attached changes to the Admissions and Continued Occupancy Policy.

Commissioner Cooper, supported by Commissioner Bunn, moved adoption of the
foregoing resolution.

Ayes: Bunn, Butler, Cooper, Miles

Nays: None
The President declared the motion carried.

13. The Director presented the Commission with a copy of the resolution approving the revisions to the Admissions & Occupancy Policy, Lease and Operating Standard revisions for the Hope Community due to the redesign of the program from transitional housing to rapid re-housing.

15-36 The following resolution was introduced, read in full and considered:

RESOLUTION ADOPTING THE
ADMISSIONS AND OCCUPANCY POLICY (ACOP), LEASE,
AND OPERATING STANDARD REVISIONS
HOPE COMMUNITY

WHEREAS, the Housing Commission has identified the necessity for revisions of the Admissions and Occupancy Policy (ACOP), Lease, and Operating Standards Hope Community.

NOW, THEREFORE, BE IT RESOLVED that the Housing Commission adopt the attached Admissions and Occupancy Policy (ACOP), Lease, and Operating Standards revisions for the management of Hope Community program.

Commissioner Bunn, supported by Commissioner Cooper, moved adoption of the foregoing resolution.

Ayes: Bunn, Butler, Cooper, Miles

Nays: None

The President declared the motion carried.

14. The Director presented the Commission with a copy of the resolution approving the revisions to the Freedom on Information Policy to comply with state legislature pertaining to transparency and control fees currently be charged.

15-37 The following resolution was introduced, read in full and considered:
RESOLUTION APPROVING
FREEDOM ON INFORMATION (FOIA) POLICY

WHEREAS, the Grand Rapids Housing Commission, as a public body, has an obligation to provide information to the public that is considered a matter of public record; and

WHEREAS, the State of Michigan has adopted new requirements from which public bodies must provide this information; and

WHEREAS, the new requirements have an effective date of July 1, 2015.

NOW, THEREFORE, BE IT RESOLVED that the Housing Commission adopt and implement the revised Freedom of Information Policy.

Commissioner Bunn, supported by Commissioner Cooper, moved adoption of the foregoing resolution.

Ayes: Bunn, Butler, Cooper, Miles

Nays: None

The President declared the motion carried.

15. The Director presented the Commission with a copy of the resolution approving revisions to the Jean McKee Resident Scholarship Program to promote greater participation in the program.

15-38 The following resolution was introduced, read in full and considered:

RESOLUTION APPROVING REVISIONS TO
THE GRAND RAPIDS HOUSING COMMISSION
JEAN MCKEE RESIDENT SCHOLARSHIP PROGRAM
WHEREAS, the Grand Rapids Housing Commission has established the Jean McKee Resident Scholarship Program for the purpose of offering college scholarships to residents of programs administered by the GRHC; and

WHEREAS, the GRHC has determined that expanding the Scholarship program to support the higher educational goals of adults currently attending college or those seeking to begin or return to college or vocational school would further the program’s objectives; and

WHEREAS, GRHC staff have identified methods for vetting applicants to help ensure that the integrity of the Scholarship program is maintained.

NOW, THEREFORE, BE IT RESOLVED that the Grand Rapids Housing Commission approves revisions to the Jean McKee Resident Scholarship Program, and the program will operate under the revised rules beginning in academic year 2016.

Commissioner Bunn, supported by Commissioner Miles, moved adoption of the forgoing resolution.

Ayes: Bunn, Butler, Cooper, Miles

Nays: None

The President declared the motion carried.

16. The Director presented the Commission with a copy of the resolution approving the appointment/reappointment to the various boards.

15-39 The following resolution was introduced, read in full and considered:

RESOLUTION APPROVING THE APPOINTMENT/REAPPOINTMENTS TO THE VARIOUS BOARDS

WHEREAS, there are vacancies on the various boards that require appointment/reappointments; and
WHEREAS, the Housing Commission wishes to appoint/reappoint the following individual(s) to the appropriate boards:

**Leonard Terrace Housing Corporation**

- Bruce I. Dutcher 2015 - 2018
- David Hoogerhyde 2015 - 2018

**Mount Mercy Housing Corporation**

- Jerry Herrema 2015 - 2018

**Mount Mercy Phase I Housing Corporation**

- Jerry Herrema 2015 - 2018

**Ransom Avenue Development Corporation**

- Robert P. Cooper 2015 - 2018

**Resident Advisory Board**

- Peter Ferwerda 2015 - 2017
- Matthew GeBott 2015 - 2017
- Jacqueline Williams 2015 - 2017
- Virgie Young 2015 - 2017

NOW, THEREFORE, BE IT RESOLVED that the appointment/reappointment of the foregoing individual(s) to the appropriate board is hereby approved by the Housing Commission.

Commissioner Bunn, supported by Commissioner Cooper, moved adoption of the foregoing resolution.

Ayes: Bunn, Butler, Cooper, Miles

Nays: None

The President declared the motion carried.

**DIRECTOR’S REPORT**


Adams Park 2
Campau Commons 1
Scattered Site I-V 0
**Public Hsg. Total** 3
Homeown Rental 0
Hope Community 0
Leonard Terrace 0
Oakdale 0
Mt. Mercy 3
Ransom Tower 5
Sheldon Apts. 0
**Overall Total** 11

2. The Director presented the Commission with a copy of the Section 8 Status Report for May 2015.

3. The Director presented the Commission with a copy of the Personnel Report for June 2015.

**OLD/NEW BUSINESS**

1. The City has requested to schedule a meeting together with members of the Housing Commissioners, members of the City Commission and the City Manager, Connie Bohatch and Carlos Sanchez to discuss the use of funds in the amount of $1.2 million from the Option Agreement for Breton Village Green. The Title Company involved with Breton Village Green has a requirement that both the City of Grand Rapids and the Housing Commission’s approval is required. Discussion regarding the Grand Rapids Housing Commission Five Year Plan and how staff can leverage funds to coincide with affordable housing and to help further the Housing Commission’s mission statement
15-40 There being no further business to come before the Commission, it was moved by Commissioner Miles supported by Commissioner Cooper, to adjourn.

Ayes: Bunn, Butler, Cooper, Miles

Nays: None

The President declared the meeting adjourned at 8:35pm.

Carlos A. Sanchez
Executive Director/Secretary