



Certification for Business Concern Seeking Section 3 Preference in Contracting and Demonstration of Capacity

Name of Business _____

Address of Business _____

Type of Business: Corporation Partnership Sole Proprietorship Other _____

Type of Business Activity: _____

Attached is the following documentation as evidence of status:

For all business entities (as applicable):

- | | |
|---|---|
| Copy of Articles of Incorporation | Certificate of Good Standing |
| Assumed Business Name Certificate | Partnership Agreement |
| List of owners/stockholders and % ownership of each | Corporation Annual Report/ Financial Statement |
| Organization chart with names and titles and brief function statement | Latest Board Minutes appointing officers and Additional Documentation |

For business claiming status as a Section 3 resident-owned enterprise:

Certification for Section 3 Residents (at least 51% of the business owners)

For Business claiming Section 3 status by subcontracting 25% of the dollar award to qualified Section 3 business:

- List of subcontracted Section 3 business(es) and subcontract amount
- This certification & all supporting documentation for each subcontracted Section 3 Business

For business claiming Section 3 status, claiming at least 30 percent of their workforce are currently Section 3 residents or were Section 3 eligible residents within 3 years of date of first employment with the business:

- List of all current full time employees
- List of employees claiming Section 3 status
- Certification for Section 3 Residents (at least 30% of all current full-time employees) with supporting documentation showing Section 3 status immediately prior to the date of first hire

Evidence of ability to perform successfully under terms & conditions of the contract:

- | | |
|--|--|
| <input type="checkbox"/> Current financial statement | <input type="checkbox"/> Statement of ability to comply with public policy |
| <input type="checkbox"/> List of owned equipment | <input type="checkbox"/> List of contracts for the past two years |

Authorized Name, Title and Signature (Corporate Seal)

Attested By: _____ Date _____